



ODISHA SPACE APPLICATIONS CENTRE (ORSAC)

Department of Science & Technology, Government of Odisha

No.: 329 (4) Date: 20/1/15

OFFICE ORDER

As per resolution of the Governing Body, Odisha Govt. Servants Conduct Rules, 1959 and its amendment from time to time are applicable to employees of ORSAC. The said rules require that every employee shall submit property statement (both movable and immovable) annually. All the employees are, therefore, advised to submit annual property statement as on 31st December 2014 by 31st January 2015 positively. In the prescribed format which is also available in ORSAC's website www.orsac.org.

Smt.S.B.Mohanty, OC.'B' shall be the custodian of the property statement.

Smt. S.B. Mohanty
19/01/2015

CHIEF EXECUTIVE

Copy to : Notice Board/AAO/Estt. Section/Smt. S.B.Mohanty,O.C.'B' for information and necessary action.

PROPERTY STATEMENT FOR STATE GOVERNMENT EMPLOYEES

FORM

Name (in full) of Officer : _____

Designation : _____

Pay : _____

A. IMMOVABLE PROPERTY

(1) **LANDS**

Sl. No.	Precise location	Area	Nature of land	Extent of interest	Value	In whose name (self, wife, child, dependant, other relation or benamidar) the asset is or was	Date and manner of acquisition or disposal	Remarks

(2) **HOUSES**

Sl.No.	Precise location	Extent of interest	Value	In whose name (self, wife, child, dependant, other relation or benamidar) the asset is or was	Date and manner of acquisition or disposal	Remarks

(3) **Immovable properties of other description (including mortgages and such other rights)**

Sl.No.	Brief description	Extent of interest	Value	In whose name (self, wife, child, dependant, other relation or benamidar) the asset is or was	Date and manner of acquisition or disposal	Remarks

B. MOVABLE PROPERTY

(1) Cash, Bank balance, Credit, Insurance policies, shares, Debentures, etc.

Sl.No.	Description of items	Value	In whose name (self, wife, child, dependant, other relation or benamidar) the asset is or was	Date and manner of acquisition or disposal	Loans that may have been given to others	Remarks

(2) Other movable (including jewellery and other valuable, motor vehicles, refrigerators and other articles or materials of value of Rs.4,000 and over for each item in respect of Gazetted Officers and Rs.2,000 and over for each item in respect of Non-gazetted Officers.

Sl.No.	Description of items	Value	In whose name (self, wife, child, dependant, other relation or benamidar) the asset is or was	Date and manner of acquisition or disposal	Remarks

I hereby declare that the declaration made above is complete true and correct to the best of my knowledge and belief.

Date:

Signature

Note:-(1) The categories of assets noted in brackets in above heads are only illustrative and not meant to be exhaustive. In case of jewellerys and ornaments their total weight in totals and their cash value should be given in column 3 of Form B(2).

(2) In filling the form, endeavour should be made to provide Government with as complete a picture as possible of the Government servant's assets and no asset of appreciable value should be omitted by reason of any literal interpretation of the directions given.