

**ODISHA SPACE APPLICATIONS CENTRE (ORSAC)**  
Dept. of Science & Technology, Govt. of Odisha  
Plot No.45/48(P), Jayadev Vihar, Near Gopabandhu Academy of Administration  
Unit-16, Bhubaneswar-751 023

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**TENDER NOTICE NO. 19/2017**

Sealed tenders are invited from established and accredited Original Equipment Manufacturers (OEM)/authorized dealers having associated with UPS supply/maintenance for supply and installation of Exide Batteries on buy back mode against existing Exide tubular 6EL40 plus (12V/40AH) batteries alongwith MCB & cabling of batteries to Odisha Space Applications Centre, Bhubaneswar.

Tender Paper Cost	: Rs.4,000/-
Date of Issue of Tender Paper	: 01.12.17 to 22.12.17(11AM-4PM)
Earned Money deposit	: Rs.20,000/-
Last Date of submission of Tender	: 23.12.17 by (1 PM)
Opening of Tender (Technical/Commercial Bid)	: 26.12.17 (3.30 PM)

ORSAC reserves the right to accept/reject/modify & cancel the full tender or part thereof at any time without assigning any reason thereof.

For details please visit Website <http://www.odisha.gov.in> and ORSAC website: <http://www.orsac.gov.in> or in the above office for the tender papers.

CHIEF EXECUTIVE

ODISHA SPACE APPLICATIONS CENTRE (ORSAC)  
(Dept. of Science & Technology, Govt. of Odisha)  
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TENDER NOTICE NO.19/2017

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Sl.No.	Item	Quantity	Nos.	Cost of Tender Documents
1	Supply, installation of Exide Tubular Batteries in ORSAC premises (6EL40 plus (12V/40AH) on buy back mode against existing Exide (6EL40 plus (12V/40AH) batteries	64	Nos.	Rs.4,000/-
2	Supply and installation of cabling on 1" PVC pipe with M.C.B. mounted on a box from UPS to Battery Bank	2 sets		

1. Non transferable Tender documents for supply of the item stated above will be available from office of the Odisha Space Applications Centre (ORSAC), Bhubaneswar on payment of tender document cost, specified above. The tender document cost, which is non-refundable, is payable in shape of crossed Demand Draft of any Nationalized Bank/Scheduled Bank drawn in favour of Odisha Space Applications Centre, Bhubaneswar, Odisha. Tender document can be down loaded from the ORSAC website: <http://www.orsac.gov.in> or from Govt. of Odisha web site <http://www.odisha.gov.in>. The downloaded bid document can also be used provided it is accompanied with a crossed Demand Draft for Rs.4,000/- (Rupees Four thousand) towards cost of the tender document. Tenderers interested to receive tender documents by Registered Post should pay additional amount of Rs.100/- (Rupees One thousand) only. However, ORSAC will not be responsible for postal delays in delivery of the documents.
2. The tenderers are required to furnish attested copies of valid GST certificate from the Govt. of Odisha/ Govt. of India along with the Tender.
3. The tenderers are required to deposit Rs.20,000/- (Rupees Twenty thousand) only as Earnest Money Deposit (EMD) in shape of Bank Draft issued by a Nationalised

Bank/Scheduled Bank in favour of Odisha Space Applications Centre, Bhubaneswar payable at Bhubaneswar.

4. The items conforming to required specifications are to be delivered at ORSAC, Bhubaneswar and the tenderer has to quote the rates giving details of taxes, levies, charges, premium etc. if any separately as stated in the tender document.
5. The tenders should be submitted after due compliance with guidelines given in the tender documents under Schedule(A) – Conditions of Contract, Schedule (B) – Technical specifications, Schedule(C)- Delivery Destination, Schedule (D) – Bid Form & Schedule (E)–Price Schedule. Tenders submitted in incomplete form shall be rejected outright.
6. The filled in sealed tender containing Technical documents and Price Bid can be submitted in the office of the ORSAC, Bhubaneswar by Registered Post, Courier service or hand delivery. Tenders received after due date and time shall not be entertained.
7. The Tender papers will be available for sale in the office of the ORSAC between 11 AM to 4 PM on Odisha Govt. official working days during 01.12.17 to 22.12.17. The sealed tenders will be received till 1.00 PM of 23.12.17 in office of the ORSAC. The Bids will be opened on 26.12.17 at 3.30 PM in presence of the Tenderers or their authorized representatives, if they so desire.
8. ORSAC reserves the right to cancel any or all tenders or part there of, without assigning any reason thereof.

CHIEF EXECUTIVE, ORSAC

## **Schedule (A) – Conditions of contract for Tender No. 19 /2017**

1. The Tender papers include instructions issued in the Tender notice along with the Schedule (A) – Conditions of contract, Schedule (B) – Technical Specifications, Schedule(C)- Delivery Destination, Schedule (D) – Bid form , Schedule (E) – Price Schedule.
2. The Tenderers shall submit the following documents and information during submission of Tender.
  - (a) Technical documents:
    - i) Tender Paper cost
    - ii) E.M.D.
    - (iii) Copy of Tender Notice
    - (iv) Acceptance of Schedule (A), Schedule (B)
    - (v) Documentary evidence that the Tenderer is either Original Equipment Manufacturer (OEM) or authorized dealer of the OEM.
    - (vi) Attested copies of GST Registration certificate from the Govt. of Odisha/Govt. of India.
    - (vii) Technical information of Product released by the OEM.
    - viii) Supplies made during each of last 5 years to different Govt. and public sector undertaking.
    - (ix) Availability of routine Maintenance & repair facilities inside Orissa
    - (x) Undertaking by the prospective vendors regarding not supplying of such type of battery in lower price than the quoted presently.
    - (xi) The firm should submit an undertaking for providing service/ maintenance during the warranty period effective from the date of commissioning with terms and conditions.
  - (b) Price Bid:-
    - (i) Acceptance of Schedule (C) – Delivery destination
    - (i) Acceptance of Schedule (D) – Bid form
    - (iii) Filled up Schedule (E) - Price Schedule
- 3) The firms can inspect the existing UPS Batteries and cabling path during office hours in any working days in consultation with the Engineer (Electrical) before quoting.
4. The quoted rates shall be inclusive of all taxes, duties, installation and transportation cost etc.
5. Validity of period of the Tender shall be 120 days from the date of opening of the Bid.
6. The Earnest Money Deposit shall be submitted with the Technical Bid in shape of Bank Draft issued by any Nationalised Bank/ Scheduled Bank payable at Bhubaneswar. The Bank Draft should be pledged in favour of Odisha Space Applications Centre, Bhubaneswar for a period of 60 days beyond validity period of the Tender, counted from date of opening of the bid.
7. The items are to be delivered in good condition to authorized representatives of ORSAC at Bhubaneswar as mentioned in the Schedule-C for delivery destination.

8. All items should be new and unused. The items should also confirm to prescribed specification, models, designs and standards as per Schedule-B.
9. The tenderer at his own cost shall arrange for pre-delivery inspection of items by the representatives of ORSAC either at his work place or at delivery point. The Tenderer shall also at his own cost arrange for checking of items at delivery point by demonstrating operations and making arrangements to establish genuineness and compliance of items with product specifications and required Technical specifications stated under Schedule (B).
10. If any item fails to satisfy requirement of standards, the item shall not be accepted and the tenderer at his own cost from point of delivery shall remove it.
11. The items are to be delivered within 30 days of issue of Purchase Order.
12. The supplier will check and maintain the water level periodically each month on their own cost during the warranty/guaranty period. The preventive maintenance of the battery is the responsibility of supplier during the entire warranty period.
13. The Tenderer shall give a minimum guarantee period of 60 months from the date of installation and commissioning of the item at destination. Any manufacturing defects of the items noticed during the guarantee period will be replaced by the supplier free of cost.
14. The Tenderer has to rectify defects in the items supplied within 7 days of issue of intimation by ORSAC during the warranty/ guarantee period for major defect and on the same day for minor defects failing which an amount of one percent of performance security shall be forfeited per day of delay.
15. If the tenderer fails to supply the item within prescribed time period it shall be treated as breach of contract. This EMD may be forfeited and the supply order may be cancelled for which the Tenderer shall remain fully responsible for any liability of ORSAC. If items are not supplied in time, ORSAC may consider receiving the items by imposing liquidated damage of 0.50 percent of cost per week of delay subject to maximum total of 5% of the value. Part of the week shall be reckoned as one week.
16. Tenders are to be submitted in double cover system. The 1<sup>st</sup> sealed envelope shall contain the Technical Bid and the 2<sup>nd</sup> sealed envelope shall contain the Price Bid. Both the 1<sup>st</sup> and 2<sup>nd</sup> sealed envelopes are then to be put inside a 3<sup>rd</sup> envelope and sealed. On the 1<sup>st</sup> sealed cover it shall be written "Technical Bid for supply of Exide Battery of Tender No.19/17 On the 2<sup>nd</sup> sealed cover it shall be written "Price Bid for supply of Exide Battery Tender No. 19/17 On the 3<sup>rd</sup> cover (containing the 1<sup>st</sup> and 2<sup>nd</sup> envelope) it shall be written," Tender for. Supply of Exide Battery. From and to addresses shall be written on each of the envelopes.

17. Submission of sealed Tenders shall be by Registered Post, courier service or hand delivery. ORSAC shall not be responsible for postal or courier service delays or missing of the documents during transit. Tenders reaching late (as per time mentioned in the Tender notice) shall not be considered by ORSAC.
18. Conditional Tenders shall be rejected.
19. Terms of Payment: Payment to the successful tenderer shall be made only after items are received in good, serviceable condition and successfully installed at ORSAC as per conditions stipulated in the tender documents along with required documents submitted to ORSAC in support of Bills. 90% of the bill amount will be released after successful commissioning & operational of the system & 10% of the Bill amount will be retained towards "Performance Security". This amount can be released on submission of Bank Guarantee for equal amount issued by any Nationalized Bank at Bhubaneswar, which will remain valid till three month beyond the Warranty/Guarantee period.
20. The tenderer shall not put any claim in any manner after the Bill amount are cleared against the purchase order.
21. In case of any dispute between the Tenderers and ORSAC regarding interpretation of Tender document conditions the decision of the Chief Executive, ORSAC shall be final and binding.
22. Jurisdiction of Court – Civil Suits, if any, arising out of the contract shall have to be filed at Bhubaneswar under Khurda district. Writ petitions, Civil & Criminal, shall be filed in the High Court of Orissa, Cuttack.

Accepted the above conditions under schedule (A) of tender.

(Signature of Tenderer)

Name :

Address:

Schedule (B) – Technical Specifications for Tender No. 19/17

Sl. No.	Item	Qty.	Unit	Specifications
1	Supply, installation of Exide Tubular Batteries in ORSAC premises (6EL40 plus (12V/40AH) on buy back mode against existing Exide (6EL40 plus (12V/40AH) batteries	64	No.	6EL40 plus (12V/40AH)
2	Supply and installation of cabling on 1"PVC pipe with M.C.B. mounted on a box from UPS to Battery Bank	2 sets		

Accepted the above-mentioned technical equipments under Schedule (B) for item of supply.

(Signature of Tenderer)

Name

Address:

Schedule ( C ) Delivery Destinations for Tender No.19/17

Sl. No	Item	Qty.	Unit	Delivery Destination/ Consignee
1	Exide Tubular- battery (6EL 40 plus (12V/40AH)	64	nos	ORSAC, Bhubaneswar

Accepted the above-mentioned conditions under schedule- C of the tender for our item of supply.

Signature of Tenderer

Name:

Address:



Schedule ( D) - Bid Form for Tender No.19/17

To

The Chief Executive  
Odisha Space Applications Centre  
Bhubaneswar

Sir,

I/We have gone through the Tender Notice No. \_\_\_\_\_ of Odisha Space Applications Centre (ORSAC), Bhubaneswar and the schedule (A), (B), (C), (D) and (E) of Tender document.

A sum of Rs...../- (Rupees ..... only ) hereby tendered in shape of \_\_\_\_\_ duly pledged as Earnest Money Deposit (EMD) towards tendered value.

I/We agree that ORSAC shall be at liberty to forfeit the EMD and performance security as per conditions of the contract in case of defaults on my / our part in fulfilling contractual obligations.

I/We have gone through all terms and conditions stated in the Tender documents and agree to all the terms and conditions.

(Signature of Tender)

Date:

Name :

Address:

**Schedule (E) – Price Schedule for Tender Notice No. 19/17**

Sl. No.	Item	No. of units	Unit price (in Rs.)	Taxes	Other charges	Total (in Rs.)	Buy back price		Price after deduction of buy back price (in Rs.)
							Unit price (in Rs.)	Total (in Rs.)	
1	2	3	4	5	6	7	8	9	10
2									

Grand Total Rs..... (in words)

(Signature of Tenderer)

Name:

Address