

Manual 2
Power and duties of Officers and staff

[Section 4(1)(b)(ii)]

Sl. No.	Name / Designation	Power	Duties	Remarks
(1)	(2)	(3)	(4)	(5)
1	Chief Executive	All executive, financial and statutory powers are vested and exercised by the Chief Executive.	He is the head of office and accordingly takes final decisions in all matters.	
2	Administrative cum Accounts Officer	Sanction of telephone expenditure	All administrative and financial matters	
3	Section Officer (Accounts)		All financial matters	
4	Dr. Debajit Mishra, Sc-SD	Project Co-ordinator	Landuse Planning, Human Settlement Analysis, Geodata base Development, Spatial Planning, Urban Survey ,Web GIS, Cadastral Survey etc.	
5	Sri Sasanka Sekhar Mahapatra, Sc-SD		Ground Water Prospects Mapping, Ground Water Quality Mapping, Geological studies	
6	Sri Dharendra Kumar Rout, Sc-SC		Forestry Application Studies, Wild Life Habitat Mapping, Land use /Land cover mapping	
7	Sri Pradipta Mishra, Sc-SC		Soil Surveys , natural resources mapping, Web GIS Applications and Cadastral based Geo-spatial Data base generation	
8	Sri Prasanna Kumar, Sc - SC		Coastal Studies, Wetland Studies, landuse/ land cover mapping	
9	Sri Sumali Charan Moharana, Sc-SC		Edusat & Gramsat Engineering, Agricultural Application Studies	
10	Sri Nimaidas Mohanty, SC-SC		DGPS & ETS Surveys including forest diversion study.	
11	Sri Rashmi Ranjan Mohanty, Sc-SC		Urban Studies and urban landuse studies	
12	Sri Ashok Mohapatra, Sc-SC		Vetting of Forest Diversification Proposals, Road projects	
13	Sri Nabin Chandra Das Sc - SC,		Cadstral QC, Marine biological studies	
14	Sri Manoj Kumar Sanabada, Sc.- SB		Cadastral surveys, DEM generation, VGIS projects	
15	Sri Pradyumna Kumar Tripathy, Sc - SB		Mining Surveys	
16	Sri Promod Kumar Parida, Sc - SB		Looking after computer facility of ORSAC, GIS and Image Processing, orthoimage, contour and DEM generation	
17	Sri Bibudendra Das		Gramsat & Edusat Production	
18	Dr S.D. Sahu.Sc-Sc		Vigyan Prasar, Ground Water Quality Mapping	

19	Mrs. Binita Tripathy, Sc-SB		Land use/land cover mapping, Cadastral base geo-database generation and Urban mapping.	
20	Ms Susmita Jena Sc-SA		RS&GIS Database generation Under CDP project	
21	Sri Aruna Kumar Mahapatra, Sc-SA		Cadastral based (4-K) Landuse / Land cover Mapping.	
22	Sri K.S Pattanaik, Sc-SA		Landuse / Land cover Mapping (50K)	
23	Sri P.K. Pagoda, Sc-SB		DGPS Survey of Mining Lease Area	
24	Sri A.K. Kanungo, Sc-SA		DGPS Survey of Mining Lease Area	
25	Sri S.K. Dash, Sc-SB		Land use(10 K) Mapping	
26	Sri Srikant Das, Sc-SA		DGPS Survey of Mining Lease Area	
27	Sri P. K. Sarangi, Sc-SA		DGPS Survey of Mining Lease Area	